

# HOW TO SEND YOUR MONEY IN

## PAGE 1

### Sending in the money you have raised

Thank you for fundraising for Unicef UK and helping to keep children in danger around the world safe. Thanks to you, we are working to make sure that every child, no matter who they are or where they live, has the right to grow up free from danger.

### How to fill out this form

If you created your own online personal fundraising page and you raised money online only, then you do not need to complete this form. If you collected sponsorship in cash and online, or you collected in cash only, then please follow these easy steps.

**1** Complete Sections 1 and 2 below.

**2** Pay the money raised in cash into your bank account, and write a cheque for the amount raised to Unicef UK. Please write your name (or the name of fundraising group) on the back of your cheque.

**3** Pop your completed form, cheque and your sponsorship form into an envelope and send it to us at Donations Team, **Unicef UK, 30a Great Sutton Street, LONDON EC1V 0DU**

## SECTION 1: ABOUT YOU

Title  Forename(s)   
Surname

Date of birth (if you are under 18)  /  /

Address (If you are part of a fundraising group, please insert the group name and address.)

Postcode

Telephone  Mobile

Email

Email is a cost-effective way of communicating with supporters. If you are happy to receive email from us, for example about emergencies, please tick this box.

SMS is a cost-effective way of communicating with supporters. If you are happy to receive text messages from us, please tick this box.

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### PAGE 2

### SECTION 2: ABOUT YOUR DONATION

I raised this money by:

What was your fundraising event? Please note that raffles, collections and ticketed events are not eligible for Gift Aid.

I raised a total of

My signature

Witness' signature

Date:

I have also raised funds online and my page name is:

I have included a personal donation of:

Yes, I would like all donations I have made to Unicef in the past four years, and all donations I make in the future, to be treated as Gift Aid donations.\*

No, as I am not a UK taxpayer, I am unable to take part in the Gift Aid scheme.

\*I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference. Please remember to notify us if you want to cancel this declaration, change your name or home address, or if you no longer pay sufficient tax on your income and/or capital gains.

Taxpayer's name

Date: